|  |  |
| --- | --- |
| ***PROCEDURE:***  ***Safety of Community Workers During Home Visits*** | ***NUMBER:*** 1.2 |

1. When making home visits to a new or existing client, always comply with “*Safety of Community Workers”* protocols and be sure to:
2. Politely knock on the door and announce who you are, where you work, and why you are there.
3. If invited to enter the home, politely decline and conduct your business at the doorstep.
4. If you must enter the home, notify your teammate and position yourself near the exit.
5. Be respectful.
6. Be aware of cultural norms and non-verbal communication, especially those related to interacting with the opposite gender.
7. Avoid providing personal information—such as address and personal phone number. Provide your work contact information for follow-up.
8. If you feel threatened at any time during a home visit, excuse yourself, immediately leave the area, and notify your supervisor.
9. If you transport patients, follow *“Safety of Community Workers While Transporting Patients”* protocol.
10. If you encounter emergencies or road blocks during your field work, follow the protocol for “*Safety of Community Workers during Emergencies and Road Blocks*.”

Approval Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Revision Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_